Requirements for volunteering at CEPIA:

- Apply for volunteering by E-mail at least <u>one month</u> before you want to start (include your motivation & personal information/Curriculum);
- know a little about our vision, mission, and programs (see website) before the interview;
- be interviewed by one of our staff members at the first day of your volunteering at our centre;
- sign our volunteer contract at arrival;
- provide a copy of your passport/ID;
- send us a digital picture of you;
- speak basic Spanish;
- only for MEN: bring your crime sheet from your country
- be able to work as a volunteer minimum 16 hours a week during at least 6 weeks, OR minimum 4 hours per week during at least 12 weeks;
- be at least 18 years old.
- Bring some materials we need (see list bellow) or organise a small fundraising event in your own community (any amount is welcome). We have marketing material (pictures, photos, brochure…) if you need.

CEPIA does not offer remuneration for the volunteer work, for transportation, for food or housing. CEPIA pays for the transportation during activities and materials needed for activities. CEPIA knows hosting families (+/- 110$ per week, including breakfast, evening dinner, clothes washing and single room). Independent apartments are for rent around 250 $ per month in the area of CEPIA. The student will be assigned to a staff member of CEPIA who will be his/her supervisor.

<u>Material Needs:</u>
-- Canon # 210 and # 211 ink
-- Power cables for laptop mini DELL
-- Mini DELL computers
-- Watercolor brushes and paints in all colors
-- Copier paper
-- Children's books of all kinds, only in Spanish
-- Tables and chairs
-- Beds, mattresses, and sheets
-- Clothes for all ages
-- Whiteboard markers and acrylic markers
-- Cardstock paper
-- Canvas for painting
-- Material for art classes
-- Letter-size folders
-- Office furniture
-- Cooking materials
-- Beauty and hygiene products
-- Toilet paper
-- Dishwashing liquid and floor cleaners
-- Pencil sharpeners and erasers
-- Big scissors
-- Notebooks